

IALD PROFESSIONAL MEMBERSHIP APPLICATION

THANK YOU FOR YOUR INTEREST IN THE INTERNATIONAL ASSOCIATION OF LIGHTING DESIGNERS. THE IALD WAS FOUNDED IN 1969 TO PROVIDE A WORLDWIDE FORUM FOR THE ACCOMPLISHED LIGHTING DESIGNER AS WELL AS FOR THOSE JUST ENTERING THE PROFESSION.

THE VISION OF THE ASSOCIATION IS TO CREATE A BETTER WORLD THROUGH LEADERSHIP AND EXCELLENCE IN LIGHTING DESIGN; TO CULTIVATE THE UNIVERSAL ACKNOWLEDGEMENT AND APPRECIATION OF THE POWER OF LIGHT IN HUMAN LIFE.

IALD'S ONGOING MARKETING AND PUBLIC RELATIONS EFFORTS, ITS ANNUAL INTERNATIONAL LIGHTING DESIGN AWARDS, THE DEVELOPMENT OF EDUCATIONAL CONFERENCES, AND THE IALD COMMITTEES THAT ACTIVELY DEAL WITH ISSUES OF LIGHTING QUALITY, ENERGY CONSERVATION AND BUSINESS STANDARDS ALL WORK TOWARD ACHIEVING THIS MISSION.

PROFESSIONAL MEMBERSHIP

will be open to individuals who devote the majority of their professional time to the design of architectural lighting. A candidate for Professional Membership will have, at the time his/her application is submitted, at least five (5) years of experience in the field of architectural lighting design at the job of senior designer or above in an independent consulting practice.

CANDIDATES FOR VOTING MEMBERSHIP

will devote the majority of their professional time to the successful design of architectural lighting. A candidate must work individually or through a firm, under contract and fee that pertains separately to lighting as a design medium; or work for other design related firms (i.e., consulting or architectural engineering firms) whose principal business is not lighting design.

VOTING MEMBERS will subscribe to the IALD ideals, goals, Vision Statement and Mission Statement, and will adhere to the Code of Ethics and Professional Conduct. Voting Members, as part of the yearly renewal process will agree to abide by the IALD Code of Ethics and Professional Conduct.

VOTING MEMBERSHIP is not available to those employed by firms that manufacture, represent, install and/or distribute lighting or lighting related products.

ANNUAL DUES \$ 260.00 USD

It is not necessary to send your dues payment at this time. You will be billed after your membership application has been approved.

PROFESSIONAL GRADE APPLICANT CHECKLIST

The following items are necessary to process your IALD membership. Your application will not be reviewed until all documents have been received by the IALD headquarters office. Please include this checklist with your application.

- Professional application
- Application filing fee of \$50.00 USD
- Resume including professional experience/employment history
- Brief profile of your current company/employer
- A recent project list on which you have served as senior designer
- Two professional references from individuals who are familiar with your work. If possible, please include at least one IALD member
- A portfolio of your work including four architectural lighting projects and images. The PowerPoint Portfolio presentation format is mandatory and can be downloaded from the IALD web site, www.iald.org, or obtained directly from the IALD headquarters office.

EDUCATIONAL BACKGROUND | LIST THE COLLEGES/UNIVERSITIES OR DESIGN OR TRADE PROGRAMS ATTENDED

ESTABLISHMENT

DEGREE/DIPLOMA

NO. OF YEARS COMPLETED

MAJOR OR COURSE OF STUDY

ESTABLISHMENT

DEGREE/DIPLOMA

NO. OF YEARS COMPLETED

MAJOR OR COURSE OF STUDY

PROFESSIONAL EXPERIENCE/EMPLOYMENT HISTORY | PLEASE PROVIDE A BRIEF SUMMARY OF YOUR EMPLOYMENT HISTORY FOR YOUR CURRENT AND TWO (2) MOST RECENT POSITIONS.

CURRENT EMPLOYMENT

EMPLOYER

DATES EMPLOYED

ADDRESS

CITY

STATE/PROVINCE

POSTAL CODE

COUNTRY

TELEPHONE

FAX

EMAIL

WEB SITE

JOB TITLE

PRIMARY RESPONSIBILITIES

PREVIOUS EMPLOYMENT

EMPLOYER

DATES EMPLOYED

ADDRESS

CITY

STATE/PROVINCE

POSTAL CODE

COUNTRY

TELEPHONE

FAX

EMAIL

WEB SITE

JOB TITLE

PRIMARY RESPONSIBILITIES

EMPLOYER

DATES EMPLOYED

ADDRESS

CITY

STATE/PROVINCE

POSTAL CODE

COUNTRY

TELEPHONE

FAX

EMAIL

WEB SITE

JOB TITLE

PRIMARY RESPONSIBILITIES

REFERENCES | PLEASE LIST TWO (2) BUSINESS/WORK REFERENCES WHO ARE NOT RELATED TO YOU. IF POSSIBLE, PLEASE INCLUDE AT LEAST ONE IALD MEMBER. THE MEMBERSHIP COMMITTEE WILL CONTACT THESE REFERENCES.

| | |
|-------------|--|
| NAME | YEARS KNOWN |
| ADDRESS | IALD MEMBER <input type="checkbox"/> YES <input type="checkbox"/> NO |
| CITY | STATE/PROVINCE |
| POSTAL CODE | COUNTRY |
| TELEPHONE | FAX |
| EMAIL | WEB SITE |

| | |
|-------------|--|
| NAME | YEARS KNOWN |
| ADDRESS | IALD MEMBER <input type="checkbox"/> YES <input type="checkbox"/> NO |
| CITY | STATE/PROVINCE |
| POSTAL CODE | COUNTRY |
| TELEPHONE | FAX |
| EMAIL | WEB SITE |

FOR THE APPLICANT

I DECLARE THAT THE ABOVE INFORMATION IS ACCURATE AND COMPLETE. I HAVE READ, UNDERSTAND AND WILL ABIDE BY THE CODE OF ETHICS AND PROFESSIONAL STANDARDS. I AGREE THAT MY CURRENT POSITION DOES NOT PRESENT A CONFLICT OF INTEREST AS STATED IN THE CODE OF ETHICS AND PROFESSIONAL STANDARDS.

USE OF THE IALD CORPORATE NAME OR INITIALS:

PROFESSIONAL MEMBERS WILL USE THE FOLLOWING SPECIFIC GUIDELINES IN IDENTIFYING THEMSELVES AS MEMBERS OF THE IALD:

<PROFESSIONAL MEMBER'S NAME>, IALD OR PROFESSIONAL MEMBER OF THE INTERNATIONAL ASSOCIATION OF LIGHTING DESIGNERS.

APPLICANT'S SIGNATURE

DATE

AN APPLICATION FILING FEE OF \$50.00 USD IS DUE WITH THIS APPLICATION.

TOTAL PAYMENT = \$50.00 USD

CHECK NO.

CREDIT CARD (PLEASE CHECK BOX) VISA MASTERCARD AMERICAN EXPRESS DISCOVER

CARD NO.

EXPIRY DATE

SIGNATURE

JOB TITLE

PLEASE RETURN THIS APPLICATION TO:

MEMBERSHIP CHAIR, INTERNATIONAL ASSOCIATION OF LIGHTING DESIGNERS

440 N WELLS STREET, SUITE 210 | CHICAGO, IL 60654 | USA

TEL: +1 312 527 3677 | FAX: +1 312 527 3680 | EMAIL: armando@iald.org | www.iald.org

FOR OFFICE USE ONLY

DATE OF APPLICATION RECEIPT _____

APPROVAL DECISION _____

DECISION LETTER SENT

NOTES: _____

DATE OF COMMITTEE DECISION _____

DUES PAYMENT RECEIVED

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THE PROFESSIONAL MEMBER REVIEW PROCESS IS CONDUCTED AS A "BLIND REVIEW". THE REVIEWING COMMITTEE DOES NOT KNOW THE IDENTITY OF THE APPLICANT.

YOUR NAME, THE NAME OF YOUR COMPANY OR ANYTHING THAT IDENTIFIES YOU WITH THE SUBMITTED PROJECTS CANNOT APPEAR ON YOUR PORTFOLIO OF PROJECTS. YOUR RESUME, PROJECT LIST, COMPANY PROFILE, PROFESSIONAL REFERENCES SHOULD BE SENT AS SEPARATE DOCUMENTS.

A POWERPOINT TEMPLATE HAS BEEN DEVELOPED FOR YOUR USE IN PREPARING YOUR PORTFOLIO PROJECTS, IMAGES AND DESCRIPTIONS. PLEASE USE THIS POWERPOINT TEMPLATE.

Candidates for Professional membership must complete an application. Incomplete applications will not be considered. Please provide the following materials and information:

- \$50.00 USD application fee paid by Visa, MasterCard or check drawn on US bank
- A resume including professional experience/employment history and educational background
- A recent project list indicating projects on which you served as an active senior designer
- A brief profile of your company/employer
- Two professional references who are not related to you and not your current employer. If possible, please include at least one IALD Professional member
- Four (4) completed architectural lighting projects in which the applicant had an active senior role. The projects should show a diversity of design situations or depth in one area.
- Descriptions of each of these projects must contain the following:
 - NAME AND LOCATION OF PROJECT
 - A DESCRIPTION OF APPLICANT'S ROLE IN EACH PROJECT
- A minimum of four (4) electronic images for each project. See digital image submission criteria for details.
- A description of the project keyed to the images. The text must be in English. In the description, please address the following:
 - THE LIGHTING DESIGN GOALS FOR EACH SPACE SHOWN IN THE IMAGES.
 - DESCRIBE ANY CONSTRAINTS | PHYSICAL, BUDGETARY, FUNCTIONAL, SCHEDULING, ETC.
 - DESCRIBE ANY LIGHT SOURCES USED
 - DESCRIBE THE CONTROL SYSTEM | DIMMING, SELECTIVE SWITCHING, ETC.
 - DESCRIBE IF DAY LIGHTING IS PART OF THE DESIGN AND/OR IMAGES AND HOW IT IS INCORPORATED IN THE OVERALL PROJECT DESIGN.
- The submitted projects will be evaluated based on the following criteria:
 - COMPLEXITY OF PROJECT | degree of difficulty of the project
 - CONCEPT | overall success of the lighting design concept
 - HARMONY | successful design integration with architecture/environment.
 - INVENTIVENESS | originality and uniqueness of design approach
 - APPROPRIATENESS | choices related to the quality of light in the environment and selection of elements for illumination
 - REALIZATION | overall success of lighting design related to fixture/lamp selections, visual task requirements, maintainability, or budget and energy constraints, if any
- Each member of the Membership Committee will review all professional applications using an objective evaluation system. The Membership Committee will evaluate each candidate's strengths and weaknesses based on the above criteria and submitted portfolio.
- If the majority of the Membership Committee quorum scores the candidate above the minimum requirements, the candidate is approved for professional membership.
- All candidates for professional membership will be notified of the committee's decisions in writing by the Chair of the Membership Committee.

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DIGITAL IMAGES MUST BE SUBMITTED IN THE FOLLOWING MANNER:

1. The IALD professional member portfolio review follows a blind review process. No identifying text such as designer's name or company should be shown in the project portfolio or individual slides. Submissions with identifying names or logos will be returned without review.
2. The application, resume, project list, references and company profile will not be sent to the reviewing committee. Please send these as separate documents.
3. Applicants must use the PowerPoint template provided on the IALD web site in preparing the portfolio.
4. For PRESENTATION, images should be resized in a photo-editing program to a minimum height of 768 pixels or a minimum width of 1024 pixels. (This is the same as a 300 dpi image 2.56 inches tall or 3.41 inches wide). This should be saved as a TIFF (.TIF) or JPEG (.JPG) image at the highest possible image quality. Each image should then be inserted into the PowerPoint presentation with one image per slide, with the image expanded to occupy as much of the slide as possible.
5. Photo editing is a tempting way to "clean up" photos and the digital format makes this possible. Please be advised that the reviewing committee will be instructed in basic photo editing techniques and photographs that show evidence of any meaningful photo editing will be disqualified.
6. The PowerPoint presentation should be in order of the text description and limited to only those slides that pertain to the submission. Please do not submit standard marketing presentations.
7. Images, keyed description and all other documents should be submitted on CD-ROM. Please submit one (1) copy of the CD. Do not email.
8. Digital images do not need to be professionally photographed, but should be of sufficient quality to illustrate your work. All photographs will be used by the Membership Committee only for purposes of membership review. In photographing your projects please avoid the use of fill light or, if that is not possible, clearly identify images that include fill light or daylight. Please clearly identify images that have been retouched or digitally enhanced.
9. IALD Award-winning projects do not have to be resubmitted, but can be referred to in the application by project. Please indicate the name of the award winning project and the year of the award.